

U.S. House of Representatives
112th Congress

LEGISLATIVE RESOURCE CENTER
2012 JAN 27 PM 4: 24

MEMBER / OFFICER
POST-TRAVEL DISCLOSURE FORM

OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

This form is for disclosing the receipt of travel expenses from a private source for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the Member or officer's annual Financial Disclosure Statement. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within **15 days** after travel is completed. The Clerk is to make these forms available to the public as soon as possible after they are received. *Obtain the dollar amounts from the sponsor; if exact dollar amounts are unavailable, provide a good faith estimate.*

Name of Member or Officer (print or type): Karen Bass

Name of Accompanying Family Member (if any): _____

Relationship to Member/Officer: ☐ Spouse ☐ Child ☐ Other (specify): _____

Date of Departure and Date of Return: Jan 19-20, 2012

Dates at personal expense: _____

Itinerary (cities of departure – destination – return): New York City - Baltimore-Washington, DC

Sponsor(s) (who paid for the trip): ProgressiveCongress.org

Describe meetings and events attended (attach additional pages if necessary): Leaders of the CPC,
select staff, and policy experts were brought together to formulate
strategies and plans for achieving CPC goals through a series of workshops.

Attached to this form are EACH of the following (signify "yes" for each item by checking the corresponding box):

1. ☒ the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
2. ☒ the Privately-Sponsored Travel Approval Form completed by the Member or officer; **and**
3. ☒ the Committee on Ethics letter approving my participation on this trip.

I represent that I participated in each of the activities reflected in the sponsor's agenda (signify "yes" by checking box): ☒

If not, explain: _____

TRIP EXPENSES:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For Member or Officer:	100.00	250.00	240.00
For accompanying family member:			

	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)
For Member or Officer:		
For accompanying family member:		

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses listed above were necessary and that the travel was in connection with my duties as a Member or Officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

SIGNATURE OF MEMBER OR OFFICER:

Karen BassDATE: 1-27-12

Version date 1/2011 by Committee on Ethics

**U.S. House of Representatives
Committee on Ethics**

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to each House invitee)

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers or employees under House Rule XXV, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer or employee, who will then forward it to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

Private sponsors are urged to submit this form to each House invitee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. Before completing this form, sponsors are urged to carefully review the Committee's private travel guidelines and advisory memoranda detailing the rules and restrictions for private travel, as well as the instructions for completing this form. Sponsors should call the Committee with any questions prior to submitting the form. Please type form.

1. Sponsor(s) (who will be paying for the trip): ProgressiveCongress.Org
2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (signify "yes" by checking box): ☒
3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (signify "yes" by checking box): ☒
4. Is travel being offered to an accompanying family member of the House invitee(s)? ☐ Yes ☒ No
5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): Please see attached.
6. Dates of travel: January 18-20, 2012
7. Cities of departure – destination – return: Washington, DC - Baltimore, MD - Washington, DC
8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (signify "yes" by checking box): ☒
9. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
 - b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent: ☒ or
 - c. The trip is for attendance at a one-day event and lobbyist involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
 - a. One-night's lodging and meals are being offered: ☐ or
 - b. Two-nights' lodging and meals are being offered: ☒If "b" is checked, explain why the second night is warranted: The conference begins early morning on the 19th of January so an overnight stay is needed on the evening of the 18th.

11. If the trip is not sponsored by an institution of higher education, I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (*signify "yes" by checking box*): ☒
12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip: 12. The purpose of the gathering is to bring together leaders of the CPC, select staff, and policy experts to formulate strategies and plans for achieving shared goals.
ProgressiveCongress.org is organizing the trip, setting the agenda, and facilitating the involvement of all participants.
13. Describe each sponsor's organizational interest in the purpose of the trip: The mission of ProgressiveCongress.Org is to connect the CPC to the ideas and resources of organizations and activists in the progressive movement, so this event is central to our organizational purpose.
14. Describe the type and class of the transportation being provided. Indicate whether coach, business-class or first-class transportation will be provided. In addition, for travel via aircraft, please indicate if travel is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier not licensed by the Federal Aviation Administration to operate for compensation or hire (*i.e.*, a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted: Members will travel via Amtrak from Union Station to Baltimore Penn Station. Motor coach transfer from Penn Station to the Hotel will be provided. Following the conference, motor coach transportation will be provided from the hotel to either BWI Airport or the United States Capitol Complex. No air travel will be required or paid for by ProgressiveCongress.Org.
15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (*signify "yes" by checking box*): ☒
16. I represent that either (*check one of the following*):
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☒ *or*
 - b. The trip involves events that are arranged or organized *specifically with regard* to congressional participation: ☐
If "b" is checked, detail the cost per day of meals (approximate cost may be provided): _____
17. Reason for selecting the location of the event or trip: CPC Members desired a location in the district of one of the CPC Members. In addition, there was a desire to be in an urban setting. Baltimore best met those needs.
18. Name of hotel or other lodging facility: Baltimore Marriott Inner Harbor
19. Cost per night of hotel or other lodging facility (approximate cost may be provided): \$109 plus tax.
20. Reason(s) for selecting hotel or other lodging facility: Lowest hotel room rate of the available properties in the correct location. In addition, this property allowed for the entire conference to be held in the same location.

21. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	100.00	250.00	240.00
For each accompanying family member			

	Other Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	25.00	Briefing books and other printing
For each accompanying family member		

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual costs incurred and are necessary for the purpose of the trip (signify "yes" by checking box): ☒

23. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:

Name and title:

Robert Shuff, COO

Organization:

ProgressiveCongress.Org

Address:

209 Pennsylvania Ave SE, Washington, DC 20003

Telephone number:

202-449-9495

Fax number:

202-449-8541

Email Address:

bo@progressivecongress.org

The Committee staff may contact the above individual above if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

Version date 3/2011 by Committee on Ethics

Member of Congress Invitation List for 2012 CPC Policy Summit
All Invites are based on Membership in the Congressional Progressive Caucus

Invitations extended to:

Member of Congress, Chief of Staff, Legislative Director and Communications Director

Member of Congress	Chief of Staff	Legislative Director	Communications Director
Tammy Baldwin	Bill Murat	Ken Reidy	Jerilyn Goodman
Karen Bass	Carrie Kohns	Kemi Jemilohun	Ashley Gammon
Xavier Becerra	Debra Dixon	Sean McCluskie	James Gleeson
Earl Blumenauer	James Koski	Janine Benner	Derek Schlickeisen
Robert Brady	Stan White	Ashley Shillingsburg	Karen Warrington
Corrine Brown	Ronnie Simmons	Nick Martinelli	David Simon
Michael Capuano	Robert Primus		Alison Mills
Andre Carson	Kim Rudolph	Tammy Mcathey	Chris Worden
Donna Christensen	Monique Clendinen Watson		Shanna O'Reilly
Judy Chu	Amelia Wang	Allison Rose	
David Cicilline	Scott Fay	Jessica Lemos	Raymonde Charles
Yvette Clarke	Shelley Davis	Asi Ofosu	Judith Kargbo
William "Lacy" Clay	Darryl Piggee	Darryl Piggee	Steven Engelhardt
Emanuel Cleaver	Leslie Woolley	Cassandra Young	Mary Petrovic
Steve Cohen	Marilyn Dillihay	Reisha Buster	Michael Pagan
John Conyers	Cynthia Martin	Michael Darner	Nicole Triplett
Elijah Cummings	Vernon Simms	Lucinda Lessley	Paul Kincaid
Danny Davis	Yul Edwards	Jill Hunter-Williams	Ira Cohen
Peter DeFazio	Penny Dodge	Auke Mahar-Piersma	Jen Gilbreath
Rosa DeLauro	Leticia Mederos	Daniel Zeitlin	Kaelan Richards
Donna Edwards	Adrienne Christian		Benjamin Gerdes
Keith Ellison	Kari Moe	Carrie Johnson	Jennifer Gore
Sam Farr	Rochelle Dornatt	Debbie Merrill	David Beltran
Chaka Fattah	Maisha Leek	Nuku Ofori	Debra Anderson
Bob Filner	Tony Buckles	Sharon Wagener	Meredith McFadden
Barney Frank	Bruno Freitas	Bruno Freitas	Harry Gural
Marcia Fudge	Veleter Mazyck	LaDavia Drane	Laura Allen
Raul Grijalva	Amy Emerick	Chris Kaumo	Adam Sarvana
Luis Gutierrez	Jennice Fuentes	Susan Collins	Douglas Rivlin
Janice Hahn	Jason Linde	Laurie Saroff	Robert Kellar
Maurice Hinchey	Jeff Lieberman	Michael Iger	Mike Morosi
Mazie Hirono	Betsy Lin	Anne Stewart	Marvin Buenconsejo
Michael Honda	Jennifer Van der Heide	Eric Werwa	Jack D'Annibale
Jesse Jackson Jr.	Rick Bryant	Charles Dujon	Frank E. Watkins
Sheila Jackson-Lee	Glenn Rushing	Janice Bashford	Mike McQuerry
Eddie Bernice Johnson	Murat Gokcigdem	Murat Gokcigdem	Lauren Brown
Hank Johnson	Arthur Sidney	Scott Goldstein	Andy Phelan
Marcy Kaptur	Steve Katich	John Brodtke	Steve Fought
Dennis Kucinich	Vic Edgerton	Diala Jadallah	Nathan White
Barbara Lee	Julie Nickson		Kristal Dekleer
John Lewis	Michael Collins	Michaelleen Crowell	Brenda Jones
David Loebsack	Eric Witte	Meagan Linn	Joe Hand

Member of Congress Invitation List for 2012 CPC Policy Summit
All Invites are based on Membership in the Congressional Progressive Caucus

Invitations extended to:

Member of Congress, Chief of Staff, Legislative Director and Communications Director

Member of Congress	Chief of Staff	Legislative Director	Communications Director
Ben Ray Lujan	Angela Ramirez	Andrew Jones	Andrew Stoddard
Carolyn Maloney	Ben Chevat	Orly Isaacson	Jon Houston
Ed Markey	Mark Bayer	Joseph Wender	Giselle Barry
Jim McDermott	Diane Shust	Toby Whitney	Kinsey Kiriakos
James McGovern	Christopher Philbin	Cindy Buhl	Michael Mershon
Brad Miller	Ryan Hedgepeth	Heather Parsons	Luann Canipe
George Miller	Daniel Weiss	Ben Miller	Amy Peake
Gwen Moore	Minh Ta	Andrew Stevens	Andrew Stevens
Jim Moran	Austin Durrer	Tim Aiken	Anne Hughes
Jerrold Nadler	Amy Rutkin	Lisette Morton	Ilan Kayatsky
Eleanor Holms Norton	Gwen Benson-Walker	Bradley Truding	Gwen Benson-Walker
John Olver	Hunter Ridgway	Lisa Wiehl	Elizabeth Murphy
Frank Pallone	Jeff Carroll	Tiffany Guarascio	Erin Bzymek
Ed Pastor		Richard Patrick	Maura Cordova
Donald Payne	LaVerne Alexander	LaVerne Alexander	LaVerne Alexander
Nancy Pelosi	Lisa Prosienski	Claire Benjamin	Willy Ritch
Chellie Pingree	Brian Branton	Eve Lieberman	Chris Fitzgerald
Jared Polis	George Henry	Reba Raffaelli	Hannah Kim
Charles Rangel	Shirley Cooks	Gregory Berry	Shirley Cooks
Laura Richardson	Paul Cunningham	Victor Castillo	Douglas Farrar
Lucille Roybal-Allard	Stanley Watkins	Tim Robinson	Sharon Jenkins
Linda Sanchez	Huck Gutman	Michael Behan	Jeff Frank
Jan Schakowsky	Cathy Hurwit	Megan Michaud	Adjoa Adofo
Jose Serrano	Angela Fernandez	Nadine Berg	Philip Schmidt
Louise Slaughter	John Monsif		Victoria Dillon
Pete Stark	Debbie Curtis	Jeff Hild	Sarah Baldauf
Bennie Thompson	Lanier Avant		Lanier Avant
John Tierney	Betsy Arnold	Kevin McDermott	Kathryn Prael
Nydia Velazquez	Michael Day	Clarinda Landeros	Alex Haurek
Maxine Waters	Mikael Moore	Charla Ouertatani	Mikael Moore
Mel Watt	Danielle Owen		Dominique Tillman
Peter Welch	Bob Rogan	Jake Oster	Scott Coriell
Frederica Wilson	Tom McDaniels	David Bagby	Mahen Gunaratna
Lynn Woolsey	Nora Matus	Jennifer Goedke	Bart Acocella

Congressional POLICY *Progressive Caucus* SUMMIT

December 9, 2011

Congressional Progressive Caucus Member
U.S. House of Representatives
Washington, DC 20515

Dear Representative,

This email is an invitation for the **2nd Annual Congressional Progressive Caucus Policy Summit**. We are pleased to provide you with the documents for submission to House Ethics so that you may attend the Summit. Kindly RSVP to Barry Kendall, Summit Planner, by **Friday, December 23**. For additional information please continue below.

We are delighted to invite you to take part in the 2012 Congressional Progressive Caucus Policy Summit. ProgressiveCongress.org, in partnership with the Progressive Ideas Network, is bringing together leaders of the Congressional Progressive Caucus, select staff, and policy experts in an intimate, lobby-free environment to formulate strategies and plans for articulating and achieving the CPC's goals.

The summit is scheduled to begin with sessions early on the morning of January 19, 2012 and will run through 5:00 p.m. on Friday, January 20, 2012 at the Baltimore Marriott Inner Harbor at Camden Yards. We expect 35 – 40 Members of Congress to attend, with one staff person from each office, plus select policy experts and representatives from the progressive community.

A House Ethics form and agenda are attached for your review, reflecting the above schedule. The key objective for the summit is to provide an environment in which the CPC can determine which fights it wants to pick in 2012, and can articulate strategies and tactics for doing so. Participants in the summit will work together through group dialogue and collaboration to define the key components of a shared strategic plan for effective progressive change. While the agenda will continue to evolve, we plan to address the following: progressive messaging and message discipline, advancing a policy vision in 2012, and building and aligning progressive infrastructure.

Please note that no lobbyists will be in attendance at the summit. The event will be off the record, and guests will be invited and expected to RSVP.

The summit is being sponsored by ProgressiveCongress.org. No government, corporate, or special interest funds are involved, and ProgressiveCongress.org does not employ any lobbyists. All expenses for you and one staff person, including ground transportation, lodging, and meals will be paid for. Hotel information and optional activities will be forwarded to you via email prior to the summit.

We hope you plan to attend. Please RSVP by the end of the day on **Friday, December 23** and indicate which staff member you would like to bring with you.

To RSVP and for information about the program, schedule, or logistics, contact Barry Kendall at barrykendall@gmail.com, or by phone at 415.350.3637.

All the best,

Bo Shuff
Chief Operating Officer
ProgressiveCongress.org

Dr. Barry Kendall
Executive Director
Progressive Ideas Network



PROGRESSIVE
CONGRESS.ORG

in partnership with the Progressive Ideas Network
presents the

Congressional POLICY
Progressive Caucus SUMMIT

January 19-20, 2012

Baltimore Marriott Inner Harbor at Camden Yards
110 South Eutaw Street, Baltimore, Maryland 21201
(410) 962-0202

Wednesday, January 18
(CPC Members and staff only)

- | | |
|-----------|--|
| 6:30 p.m. | CPC Members and staff meet at Center Café Restaurant, Union Station (bring photo ID for train)
Check in with Summit Staff: Charles Chamberlain, Brad Bauman, Daniel Parkhurst |
| 7:00 p.m. | CPC Members and staff board private car on Amtrak NE Regional #188 |
| 7:10 p.m. | Amtrak NE Regional #188 departs |
| 7:52 p.m. | Members and staff disembark at Baltimore Penn Station
Shuttle transportation from station to Baltimore Marriott Inner Harbor |

Thursday, January 19

- 8:00 a.m. **BREAKFAST**
- Welcome to Baltimore**
- Rep. Elijah Cummings
- Opening Remarks**
- Robert Borosage, Board Chair, ProgressiveCongress.org
 - Rep. Keith Ellison & Rep. Raúl Grijalva, CPC Co-Chairs
 - Charles Chamberlain, Executive Director, ProgressiveCongress.org
- 8:30 a.m. **General Session: 2011 – Our Story, Our Brand**
- Review of Branding Principles and 2011 Direction**
- Tate Linden, President, Stokefire Consulting
- The CPC in 2011**
- Introduction: CPC Member
- Panel: The People’s Budget**
- Rep. Michael Honda
 - Laurence Mishel, President, Economic Policy Institute
 - Michael Shank, former Senior Policy Advisor, Rep. Michael Honda
 - Charles Chamberlain, facilitator
- Panel: Speak Out for Good Jobs Now! Tour**
- Rep. Barbara Lee
 - Paco Fabian, Communications Director, Change to Win
 - Bo Shuff, COO, ProgressiveCongress.org
 - Charles Chamberlain, facilitator
- 9:30 a.m. **Presentation: Public Opinion and the Progressive Brand**
- Introduction: Brad Bauman, Executive Director, Congressional Progressive Caucus
 - Daniel Gotoff, Lake Research Partners
- 10:00 a.m. **Introduction of House Democratic Leader**
- Rep. Keith Ellison and Rep Raúl Grijalva
- 10:05 a.m. **Leadership Greetings**
- House Democratic Leader Nancy Pelosi
- 10:45 a.m. **BREAK**

- 11:00 a.m. **Presentation: Jobs and Economic Inequality**
- Introduction: CPC Member
 - Damon Silvers, Director of Policy and Special Counsel, AFL-CIO
- 11:30 a.m. **CPC Members MOVE**
- 11:35 a.m. **Parallel Member/Non-Member Sessions: Branding**
- CPC Member Session: CPC Brand**
- Rep. Keith Ellison & Rep. Raúl Grijalva
 - Tate Linden, Stokefire Consulting
 - Brad Bauman, CPC
- Outside Organization & CPC Staff Session: Progressive Brand**
- Charles Chamberlain, ProgressiveCongress.org
- 12:15 p.m. **LUNCH**
- Lunchtime Address**
- Russell Simmons, in conversation with Rep. Keith Ellison
- 1:15 p.m. **Occupying Populism: Messaging Race**
- Maya Wiley, Executive Director, Center for Social Inclusion
- 1:40 p.m. **Occupying Populism: Messaging Inequality**
- Anat Shenker-Orsorio, Principal, ASO Communications
- 2:05 p.m. **Occupying Populism: Messaging the Economy**
- Drew Westen, Principal, Westen Strategies
- 2:30 p.m. **BREAK**
- 2:40 p.m. **General Session: Opportunities to Advance Our Vision in 2012**
- Brief Presentations: A Few Key Possibilities**
- Charles Chamberlain, facilitator
 - **Corporate Money, Corrupted Politics:** Diallo Brooks, People for the American Way
 - **Defense Cuts and War:** Carl Conetta, Project on Defense Alternatives
 - **Beyond Dodd-Frank:** John Fullerton, Capital Institute
 - **Taking the Field for Jobs and the 99%:** Lilah Pomerance, SEIU

Brainstorming More Opportunities

- CPC Member, session leader

4:00 p.m.

BREAK/CPC Members MOVE

4:10 p.m.

Parallel Member/Non-Member Sessions

CPC Member Session

- Rep. Keith Ellison & Rep. Raúl Grijalva
- Brad Bauman, CPC

Outside Organization & CPC Staff Session

- Charles Chamberlain, ProgressiveCongress.org

5:00 p.m.

CPC Members MOVE

5:05 p.m.

General Session: Day One Summary and Day Two Agenda

- Rep. Keith Ellison & Rep. Raúl Grijalva
- Charles Chamberlain, ProgressiveCongress.org

6:00 p.m.

RECEPTION

7:00 p.m.

DINNER

Introduction of Democratic Whip

- CPC Member

Remarks from the Democratic Whip

- Democratic Whip Steny Hoyer

Introduction of Dinner Speaker

- Rep. Sheila Jackson-Lee

Dinner Address

- Jim Hightower

Friday, January 20

- 8:00 a.m. **BREAKFAST**
- Media Training Hot Seats**
- Joel Silberman, Media Trainer
- Review of Day One Outcomes**
- Rep. Keith Ellison & Rep. Raúl Grijalva
- Overview of Morning Process**
- Charles Chamberlain
- 8:40 a.m. **ALL MOVE**
- 8:45 a.m. **Working Group Session #1**
- **Budget:** Laura Hatafsky, Legislative Assistant, Rep. Michael Honda
 - **Energy and Environment:** Scott Goldstein, Legislative Director, Rep. Hank Johnson
 - **Health Care:** Cathy Hurwit, Chief of Staff, Rep. Jan Schakowsky
 - **Economic Empowerment:** Kelsey Mishkin, Legislative Assistant, Rep. Raúl Grijalva
 - **Education:** Nora Matus, Chief of Staff, Rep. Lynn Woolsey
 - **Equal Protection:** Michael Darner, Legislative Director, Rep. John Conyers
 - **Peace and Security:** Michael Shank, U.S. Vice President, Institute for Economics and Peace
- 9:45 a.m. **ALL MOVE to General Session Room**
- 9:50 a.m. **Introduction of DNC Chair**
- CPC Member
- 9:55 a.m. **Greetings from DNC Chair**
- Rep. Debbie Wasserman-Schultz
- 10:15 a.m. **ALL MOVE to Working Group locations**

- 10:20 a.m. **Working Group Session #2**
- Budget: Laura Hatafsky
 - Energy and Environment: Scott Goldstein
 - Health Care: Cathy Hurwit
 - Economic Empowerment: Kelsey Mishkin
 - Education: Nora Matus
 - Equal Protection: Michael Darner
 - Peace and Security: Michael Shank
- 11:10 a.m. **BREAK**
- 11:30 a.m. **General Session: Reports on Morning Planning**
- CPC Member, session leader
 - Budget: CPC Member and Laura Hatafsky
 - Energy and Environment: CPC Member and Scott Goldstein
 - Health Care: CPC Member and Cathy Hurwit
 - Economic Empowerment: CPC Member and Kelsey Mishkin
 - Education: CPC Member and Nora Matus
 - Equal Protection: CPC Member and Michael Darner
 - Peace and Security: CPC Member and Michael Shank
- 12:15 p.m. **LUNCH**
- CPC Award Presentation to Barney Frank**
- Rep. Lynn Woolsey
- Introduction of Lunchtime Speaker**
- Rep. Jim Moran
- Lunchtime Address**
- Ed Schultz, Host, "The Ed Show," MSNBC
- 1:30 p.m. **BREAK**
- 1:40 p.m. **General Session: Tying Plans to Our Brand**
- Rep. Keith Ellison and Rep. Raúl Grijalva
 - Tate Linden, Stokefire Consulting
- 2:30 p.m. **BREAK/CPC Members MOVE**

- 2:40 p.m. Parallel Member/Non-Member Sessions: Putting Plans into Practice
- CPC Member Session: Media Training Hot Seats
- Joel Silberman, Media Trainer
- Outside Organization & CPC Staff Session: Best Practices for Working Together
- Brad Bauman and Charles Chamberlain, session leaders
- 3:40 p.m. SNACK BREAK (in foyer)
- 4:00 p.m. Closing Session
- Introduction of Closing Speaker
- CPC Member
- Closing Address
- Van Jones, President, Rebuild the Dream
- Co-Chair Closing Remarks: Next Steps
- Rep. Keith Ellison and Rep. Raúl Grijalva
- 5:00 p.m. SUMMIT ADJOURNS
- 5:30 p.m. CPC Members and staff board shuttles to Capitol Hill or BWI Airport

U.S. House of Representatives
Committee on Ethics

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM
For Members, Officers, and Employees

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed Private Sponsor Travel Certification Form and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.*

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 14 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 14 days before the trip commences.

Name of Traveler: Karen Bass

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Karen Bass

Name of Signatory (if other than traveler): _____

For staff, name of employing Member/Committee: _____

Office address: 408 Cannon HOB

Phone number: 202-225-7084

Email address of contact person: jenny.wood@mail.house.gov

- ☐ Check this box if the sponsoring entity is a media outlet and the traveler is a Member traveling to make a media appearance sponsored by that entity and these forms are being submitted to the Committee less than 14 days before the trip departure date.

NOTE: You must complete the contact information fields above, as Committee staff may need to contact you if additional information is required.

If there are any questions regarding this form please contact the Committee:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

**U.S. House of Representatives
Committee on Ethics**

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM

1. Name of Traveler: Karen Bass
2. Sponsor(s) (who will be paying for the trip): ProgressiveCongress.org
3. Travel destination(s): Baltimore, MD
4. a. Date of Departure and Date of Return: 1-19-2012 1-20-12
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? ☐ Yes ☒ No
b. If yes, name of accompanying family member: _____
c. Relationship to traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
6. a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (i.e., the travel is being sponsored by an entity that employs a lobbyist)? ☐ Yes ☒ No
b. If yes, check one of the following: ☐ N/A – Sponsor checked 9(a) or 9(b)
(1) Approval for one-night's lodging and meals is being requested: ☐ or
(2) Approval for two-nights' lodging and meals is being requested: ☐
If "(2)" is checked, explain why the second night is warranted: _____
7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (indicate that form is attached by checking box): ☒
8. Explain why participation in the trip is connected to your individual official or representational duties:
Rep. Bass is a member of the Congressional Progressive Caucus.

9. **FOR STAFF:
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: _____

Signature of Employing Member

NOTE: This page must be submitted with your post-travel disclosure form within 15 days of your return, so you should maintain a photocopy of the completed form for your records.

Jo Bonner, Alabama
Chairman
Linda T. Sánchez, California
Ranking Member

Michael T. McCaul, Texas
K. Michael Conaway, Texas
Charles W. Dent, Pennsylvania
Gregg Harper, Mississippi

John A. Yarmuth, Kentucky
Donna F. Edwards, Maryland
Pedro R. Pierluisi, Puerto Rico
Joe Courtney, Connecticut



ONE HUNDRED TWELFTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Daniel A. Schwager
Staff Director and Chief Counsel

Joanne White
Administrative Staff Director

Kelle A. Strickland
Counsel to the Chairman

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

January 6, 2012

The Honorable Karen Bass
U.S. House of Representatives
408 Cannon House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Baltimore, Maryland, scheduled for January 18 to 20, 2012, sponsored by ProgressiveCongress.org.

You must complete an Employee Travel Disclosure Form (which your employing Member must also sign) and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including all attachments. You must also include a copy of the Traveler Form completed by you and signed by your employing Member. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$350 from a single source on Schedule VII of that statement.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Jo Bonner
Chairman

Linda T. Sánchez
Ranking Member

JB/LTS:re